



FORWARD PLAN

15 April 2024 - 18 August 2024

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 16/04/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Introduction of Blue Badge car parking bays on Lendal, Blake Street and Davygate

Description: Purpose of the Report:

To implement an Experimental Traffic Regulation Order (ETRO) to provide Blue Badge parking bays in the city centre on Lendal and Blake Street, which will be accessible for Blue badge holders during the footstreet hours (10.30 to 17.00), and on Davygate outside of footstreet hours.

This will be implemented as an experimental order to enable the consultation to take place once the bays are provided. The bays will initially provide loading capacity in the morning and Blue Badge parking for the rest of the day (similar to the bays on Piccadilly, near the junction with Pavement). The bays will enable Blue Badge holders to park for longer periods in the city centre (compared to Blue Badge parking on double yellow lines which is restricted to a maximum of 3 hours).

The experimental order requires monitoring and consultation to take place once the bays are implemented and for up to 18 months. The ETRO also offers the ability to make changes during the 18-month period, based on the feedback received. This will help to understand whether the initial locations and timings work well or whether they need to be modified or relocated before a permanent order is made.

Executive Member will be asked to approve the making of an Experimental Traffic Regulation Order to provide Blue Badge parking bays in the city centre on Lendal, Blake Street and Davygate.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:**Consultation process:**

Consultation with York Access Forum and through the city centre access project before the implementation of the ETRO.

Statutory consultation to take place during the ETRO with feedback informing any changes made during the experimental period and any changes required before the order can be made permanent.

Consultees:

Before the ETRO is implemented:

- York Access Forum
- City Centre access project workshop participants (more information available at www.york.gov.uk/news/article/1398/residents-invited-to-workshops-to-make-city-centre-accessible)
- Statutory consultees: bus operators, blue light services, the Freight Transport Association, the Road Haulage Association
- Local residents and businesses
- Ward Councillors

During the ETRO, the statutory consultation will be open to anyone who wants to register an objection, comment in support, or propose changes to the order.

Consultees:**Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Advertising contract

Description: Purpose of Report: Prior to the ending of the current bus shelter advertising contract with JC Decaux, the council conducted an independent market appraisal to understand the value of place based advertising across the city.

This provided several additional opportunities the council will explore at a later date.

In the meantime, the market appraisal provided sufficient information for the council to negotiate a new 15-year contract with JC Decaux, providing and maintaining bus shelters with either no advertising, paper adverts or digital adverts, and digital information panels, subject to the necessary planning consents.

In tandem, The council's Public Health team have been working on a number of policies which promote a health food environment in York; this is in line with the city's 'Healthy Lives, Healthy Weight Policy', and the 'Local Government Declaration on Health Weight' which the council signed in 2019.

In addition a strong body of research evidence suggests that tackling the advertising and marketing environment is a valid and necessary policy to support a healthy weight in our population. One of the areas which the council is able to directly influence is the types of adverts that are shared on council land. This has informed a refresh of the council's advertising policy that forms part of the JC Decaux contract.

The Executive are invited to:

- i. Note the independent market appraisal and the potential revenue opportunities from place-based advertising;
- ii. Approve the direct award of a new 15-year (plus a possible 1-year extension) bus shelter advertising and digital information board concession contract to JC Decaux and delegate authority to negotiate and conclude the new concession contract (and the provisions of any subsequent modifications and/or extensions thereto) to the Director Public Health in consultation with the Head of Procurement and the Director of Governance;
- iii. Approve the council's advertising policy embedded into the

bus shelter and digital information board contract.

Wards Affected: All Wards

Report Writer: Claire Foale **Deadline for Report:** 08/04/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Director of Governance

Contact Details: Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

- York BID
- Heritage England
- Public Health

York Civic Trust and Make It York were also invited to respond to the market appraisal.

Process: The market appraisal has been developed in consultation with both market providers, the heritage sector and public health

Consultees:

Background Documents: Advertising contract

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Consultation on an Equity, Diversity and Inclusion Strategy 2024-27 and Next Steps

Description: Purpose of Report: To present the results of the assessment against the Equalities Framework for Local Government. To present a draft Equity, Diversity and Inclusion Strategy 2024-27 strategy in response. To present a recommendation to consult on the draft strategy to inform the final proposal and a detailed action plan.

The Executive will be asked: To approve the recommendation to consult on the draft Equity, Diversity and Inclusion Strategy 2024-27, and a draft action plan to present back to Executive for approval.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield
Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities, Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Customer & Communities

Contact Details: Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: To consult with employees ,and a wide range of representative resident groups representing all protected characteristics under the Equalities Act and consider Human Rights implications also.

Consultees:

Background Documents: Consultation on an Equity, Diversity and Inclusion Strategy 2024-27 and Next Steps
Consultation on an Equity, Diversity and Inclusion Strategy 2024-27 and Next Steps

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Recommissioning of Sensory Services in York

Description: Purpose of Report: Local authorities have a statutory duty to prevent, reduce or delay needs for care and support (Care Act 2014 section 2) for all adults including carers; this means early intervention to prevent deterioration and reduce dependency on support from others including those with sensory impairments. The current Sensory Support service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service. The purpose of the report is for Executive Meeting to review the report and recommendations to come to a decision on the best option to go forward.

The Executive will be asked: To recommend the best option to recommission York Sensory Support Services.

Wards Affected: All Wards

Report Writer: Edward Njuguna **Deadline for Report:** 04/04/24
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Edward Njuguna

edward.njuguna@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: A sensory Support survey was conducted to get views from customers who use sensory support services, and those who might need to in the future (and their families and carers). We hoped this would give us a better understanding of what sensory support people need and what needs to improve.

The survey was open for 10 weeks from 1 November 2023 to 8 January 2024

Consultees:

- The Wilberforce Trust (YorSensory)
- MySight York.
- Specialist Teaching Team and Deaf Café
- City of York Council Access Team
- People with lived experience of sensory loss
- North Yorkshire Sight Loss Council.

- Living 4 Moments
- Community Links
- York Older People's Assembly
- York and Scarborough Teaching Hospitals
- Age Friendly York Older Citizens Group
- York Disability Rights Forum
- NHS Humber and North Yorkshire Integrated Care Board
- Tees Esk Wear Valleys NHS FT
- Age UK
- Healthwatch
- York Advocacy
- Dementia Strategy Group
- Carers Groups/Forums
- York CVS
- Other Stakeholders

Consultees:

Background Documents: Recommissioning of Sensory Services in York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Housing Retrofit update

Description: Purpose of report: This paper will update members on the delivery of retrofit works in the city and seek approval to continue this programme of activity through further grant funded works.

Executive will be asked to: Note progress to date on the delivery of retrofit works in both the private and social housing sectors and to progress with the delivery of further grant funded retrofit works.

Wards Affected: All Wards

Report Writer: Anthony Dean,
Michael Jones

Deadline for Report: 08/04/24

Lead Member: Executive Member for Housing, Planning and Safer Communities
Lead Director: Corporate Director of Place

Contact Details: Anthony Dean, Principal Environmental Protection Officer, Michael Jones, Head of Housing Delivery and Asset Management

anthony.dean@york.gov.uk, michael.jones@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation has been undertaken with external stakeholders, Council Members and officers at various stages, on key priorities identified within the draft Retrofit Action Plan, which informs the recommendations of this report.

Consultation with tenants has been carried including briefings with Ward Councillors, and internally with Housing Management teams to identify tenant needs. Further consultation is planned with tenants and partners as design work is carried out.

Consultees:

Background Documents: Housing Retrofit update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Ward Funding Allocation 2024/25

Description: Purpose of Report: The 2024/25 ward budget allocation is comprised of £250,000 to be allocated across the city, and the report will outline potential models to inform making the split to wards.

The Executive will be asked: To approve recommendations on the allocation of ward funding, taking into account any feedback from Corporate Services, Climate Change and Scrutiny Management Committee.

Wards Affected: All Wards

Report Writer: Joe Micheli

Deadline for Report: 04/04/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities, Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Customer & Communities

Contact Details: Ian Cunningham, Joe Micheli

ian.cunningham@york.gov.uk, joe.micheli@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Consultation through Corporate Services, Climate Change and Scrutiny Management Committee held on 18th March 2024.
Consultees : Corporate Services, Climate Change and Scrutiny Management Committee

Consultees:

Background Documents: Corporate Services, Climate Change & Scrutiny Management Committee (Calling In)
Ward Funding Allocation 2024/25

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 25/04/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Household Support Fund 5

Description: Purpose of Report: To approve/ratify the councils household support fund 5 scheme to support residents with the ongoing cost of living crises.

The Executive will be asked: To approve the scheme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Sharing of proposed scheme for feedback and any relevant amendment. Internal welfare benefit officers, other local authorities, Government guidance and community partners

Consultees:

Background Documents: Household Support Fund 5

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Building a smokefree generation in York: approving use of the Local Stop Smoking Services and Support Grant

Description: Purpose of Report: The report will give an overview of how the council intends to utilise new resource from the Section 31 Local Stop Smoking Services and Support Grant 2024-2025 grant, where the city has been allocated an initial £196,000 from Department of Health and Social Care to be spent on reducing smoking in York in 2024/2025, with grant expected to continue each year until 2028/2029.

Wards Affected: All Wards

Report Writer: Peter Roderick **Deadline for Report:** 29/04/24
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Director of Public Health
Contact Details: Peter Roderick, Director of Public Health

peter.roderick@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Internal consultation officers and members, alongside external consultation with partner organisations.

Consultees:
Health trainer service staff
Specialist implication officers
Directors and elected members, including lead member for Health.
Humber and North Yorkshire ICB (Centre for Excellence in Tobacco Control)
National expert group (Spectrum Knowledge exchange)

Consultees:

Background Documents: Building a smokefree generation in York: approving use of the Local Stop Smoking Services and Support Grant

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Update to Joint Committee Governance Arrangements for the Yorkshire Purchasing Organisation (“YPO”)

Description: Purpose of Report: To seek approval to sign a revised Management Agreement, which sets out the governance arrangements for the YPO Joint Management Committee following a review of governance and recommendations for approval.

The Executive will be asked to:

- i. Note and consider the changes recommended by the YPO Management Committee.
- ii. Delegate authority to the Director of Governance (and their delegated officers) to sign an updated Management Agreement on behalf of the Council noting that all Member Authorities must also agree before the revisions take effect.

Wards Affected: All Wards

Report Writer: Dan Moynihan

Deadline for Report: 29/04/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Director of Governance

Contact Details: Dan Moynihan, Senior Solicitor - contract and commercial

dan.moynihan@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents: Update to Joint Committee Governance Arrangements for the Yorkshire Purchasing Organisation (u201cYPO u201d)

Update to Joint Committee Governance Arrangements for the Yorkshire Purchasing Organisation (“YPO”)

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Veritau Assurance Limited – Creation of New Audit & Assurance Company Limited by Guarantee

Description: Purpose of Report: To consider the establishment of a new Teckal company for the provision of audit and assurance services to CYC, North Yorkshire Council (“NYC”), Middlesbrough Council (“MC”), and Redcar and Cleveland Borough Council (“RBCB”) (and potentially other local authority members in due time), which would adhere to the Teckal exemption under Reg. 12(1) of the Public Contracts Regulations 2015.

The Executive will be asked to:

- i. Further to Article 12 of the CYC Constitution, approve the formation of a new Teckal compliant company limited by guarantee together with NYC, MC, and RBCB for the delivery of audit and assurance services to these authorities.
- ii. Approve the novation of CYC’s current Contract for the Provision of Assurance Services with CYC’s and NYC’s current Teckal company, Veritau Limited, to the New Company.
- iii. Delegate authority to the Director of Governance (and their delegated officers) to negotiate, draft and conclude with the other member authorities and Veritau Limited all necessary documentation linked to the formation of the new company (including (but not limited to) the new company’s Articles of Association, Members Agreement, and the Novation of the Contract for the Provision of Assurance Services between CYC and the New Company.

Wards Affected: All Wards

Report Writer: Dan Moynihan

Deadline for Report: 29/04/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Director of Governance

Contact Details: Dan Moynihan, Senior Solicitor - contract and commercial

dan.moynihan@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents: Veritau Assurance Limited - business case
Appendix A - Veritau group budget 2024-25
9 May 2024 - Exempt Notice - Executive - Veritau
Assurance Ltd

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Gypsy and Traveller Action Plan

Description: Purpose of the Report:

To set out a 12 month action plan of activity with the ambition of reducing inequalities within Gypsy and Traveller communities. The Executive will be asked to approve the action plan.

Wards Affected: All Wards

Report Writer: Laura Williams

Deadline for Report: 25/04/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities, Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Customer & Communities

Contact Details: Laura Williams

laura.williams@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Action Plan has been developed with support from the Gypsy and Traveller Working Group which is a cross department and multi-agency meeting designed to support Gypsy and Traveller communities in York.

Consultees:

Background Documents: Gypsy and Traveller Strategy
Gypsy and Traveller ToR
Gypsy and Traveller Action Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Future Resettlement Pathway – Building Independence

Description: Purpose of Report: This report sets out the results of the review of homelessness rough sleeping resettlement pathways which provides emergency /temporary accommodation and support via residential placements for everyone over the age of 16 who needs it.

The report outlines the continued move towards a tailored, person-centred, strength-based approach to resettlement and makes recommendations to reshape existing provision to deliver long term improvements to the lives of care experienced young people as they proceed into adulthood and to vulnerable, homeless adults and young people.

Existing provision is a mixture of internally delivered and externally commissioned services. Significant external service contracts come to an end in the 31st July 2024 and decisions need to be made about future models of provision.

The Executive will be asked: To review the report and agree future Delivery arrangements.

This item was deferred from the 18 April 2024 due to the complexity of the proposal, and the need to gather up-to-date financial and performance data, it is essential that the report only be presented when ready.

Wards Affected: All Wards

Report Writer: Tracey Carter

Deadline for Report: 29/04/24

Lead Member: Executive Member for Children, Young People and Education, Executive Member for Health, Wellbeing and Adult Social Care, Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Adult Services & Integration

Contact Details: Tracey Carter, Director Economy, Regeneration and Housing, Michael Melvin, Corporate Director of Adult Social Care and Integration

tracey.carter@york.gov.uk, michael.melvin@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation process:

In 2024 an in-depth piece of co-production was undertaken to review the resettlement pathway and related services and support. Key stakeholders service users and delivery partners contributed to key recommendations which will inform the delivery and design of the future Service. Officers initiated a review involving a multidisciplinary team with colleagues from Housing Childrens and Adults Social services Public Health, current service providers and service users (through a lived experience group).

Consultees:

- CYC Housing
- CYC Children's Social Care
- CYC Adult Social Care
- CYC Contracts and Commissioning
- Public Health
- Service Providers
- Service Users
- Other Stakeholders

Consultees:

Background Documents: Future Resettlement Pathway – Building Independence
Exempt Notice - Future Resettlement Pathway

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: LGA Peer Challenge – report, recommendations and action plan

Description: Purpose of report: An LGA Peer Challenge took place in February 2024. The LGA Peer Challenge set out to understand how the council operates, exploring the council's leadership at place and organisational level, governance, culture, financial management and capacity to improve, with a focus on improving customer service and working closely with regional partners to best represent York's interests.

The LGA report presented to Executive shares their recommendations about how the council can improve, the council's strengths and areas of concern. In response to the LGA Peer Challenge, the council will share an action plan setting out the activities and projects that will support the council be best placed to address issues and consider opportunities.

Members will be asked to: Note the LGA Peer Challenge report and recommendations, and approve the council's action plan in response to the LGA recommendations and consider next steps.

This item was deferred from the 18 April 2024 meeting due to amended timescale for receiving the final agreed Peer report.

Wards Affected: All Wards

Report Writer: Claire Foale

Deadline for Report: 29/04/24

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Director of Governance

Contact Details: Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: The Audit and Governance Committee considered the approach to the LGA Peer Challenge prior to it taking place. The LGA Peer Challenge involved over 60 interviews to gain a clear understanding of how the council operates, it's strengths and areas of concern.

Consultees:

Focus groups and 121 discussions were held by the LGA Peers with:

- Residents / invited participants of the Talkabout Panel
- Elected members / Executive / Scrutiny Chairs / Group Leaders
- Partners / Public Sector partners / economic partners
- Officers / Corporate Management Team / Heads of Service / Frontline

Consultees:

Background Documents: LGA Peer Challenge – report, recommendations and action plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/06/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 21/05/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of results received from the consultation to extend R23 Residents Parking Zone to include Government House Road and a decision to be made on placing limited waiting restrictions on Water End slip road

Description: Purpose of the Report:
To ask the Executive Member for Transport to consider the results received following a consultation to include Government House Road within the existing R23 residents parking scheme and also make a decision on placing limited waiting restrictions on Water End slip and progressing to legal advertisement.

Executive Member will be asked to approve the officer recommendation to progress to legal advertisement to both extend R23 resident parking area and restrict the maximum duration of parking on the Water End slip road to 2 hours or take no further action.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Each property within the proposed extended area were sent information relating to the proposal to extend R23 and asked to return a ballot sheet with their preference on if they wish to be included within a ResPark scheme and the preferred times/days of operation. In additional further comments were requested in relation to water end slip road restrictions after a request was received during the consultation period.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the

03/06/24

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Air Quality Annual Status Report 2024

Description: Purpose of the Report:
The report details the latest (2023) air quality monitoring results for York and progress on achieving measures in York's current Air Quality Action Plan (AQAP3). The report also highlights priorities for 2024/25 and measures to deliver further improvements in air quality.

Executive will be asked to.
The Executive is asked to note the contents of the report (and approve the submission of the Annual Status Report to DEFRA, Department for Environment, Food and Rural Affairs) including the generally improving trend in air pollution in recent years.

Wards Affected: All Wards

Report Writer: Mike Southcombe **Deadline for Report:** 03/06/24
Lead Member: Executive Member for Environment and Climate Emergency
Lead Director: Corporate Director of Place
Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Consultation process:
Local authorities must submit an ASR to DEFRA each year. Whilst no consultation outside CYC has been undertaken specifically for the purposes of compiling the ASR, the report will be considered in public at the Executive, before submission to DEFRA.

Consultees:
Various CYC departments were consulted to obtain updates on air quality improvement measures outlined in the report. DEFRA will appraise the ASR following submission and provide feedback to CYC.

Consultees:

Background Documents: Air Quality Annual Status Report 2024

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Prioritisation of Supplementary Planning Documents

Description: Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.

The Executive will be asked to
Agree the list of prioritised SPDs
Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.

Wards Affected: All Wards

Report Writer: Alison Cooke

Deadline for Report: 03/06/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: The preparation of SPDs is subject to the statutory legislation. Consultation will be undertaken in accordance with the Town and Country Planning regulations and the Council's Statement of Community Involvement. An individual consultation strategy will be developed for each SPD to ensure this is appropriately targeted. The draft documents will be subject to a further Executive decision to consider the detail and publish for consultation purposes.

Consultees: Consultation will be in accordance with our Statement of Community Involvement. Consultees will be determined using our Planning Policy contact database and targeted to relevant groups, where applicable, and set out in a consultation strategy.

Consultees:

Background Documents: Prioritisation of Supplementary Planning Documents
Prioritisation of Supplementary Planning Documents

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Results of Air Quality Action Plan 4 (AQAP4) Consultation

Description: Purpose of the Report:
The report presents the scope and results of the public consultation on a draft of CYC's Air Quality Action Plan update, that took place between 22nd November 2023 and 4th February 2024.

Executive will be asked to.

Note the results of the public consultation, the updates made to the consultation draft of AQAP4 and to formally adopt AQAP4.

Subject to approval, a final version of AQAP4 will be submitted to DEFRA.

Wards Affected: All Wards

Report Writer: Mike Southcombe **Deadline for Report:** 03/06/24

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Corporate Director of Place

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Consultation process:
The draft AQAP4 was subject to a period of public consultation between 22nd November 2023 and 4th February 2024. The report will provide a full overview of the public consultation process, but in summary this included online and offline mechanisms (including in-person consultation events). The consultation was shared with all CYC staff and CYC councillors, with additional notification of the consultation being sent directly to all statutory consultees and a number of other relevant stakeholders. Again, the report will provide a full overview.
Additionally, the pre-consultation draft of AQAP4 and outline of the proposed consultation approach was shared with CYC's Economy, Place, Access and Transport Scrutiny Committee on 24 October 2023 (as part of the paper discussing overarching principles for York's overarching Transport Strategy and Plan).

Consultees:

In addition to consulting with members of the public, CYC staff and councillors, information about the consultation was sent to all statutory consultees and a number of other relevant stakeholders. This included DEFRA, all neighbouring local authorities, York Civic Trust, UK Health Security Agency, the Environment Agency, National Highways, Yorkshire Ambulance Service, York Hospital, North Yorkshire Police, all local bus and taxi operators, the Confederation for Passenger Transport, Asthma and Lung UK, the University of York and York St John University. The consultation was also sent to bodes representing local business interests including Make it York, York BID, Federation of Small Business, York Chamber of Commerce and York & North Yorkshire Local Enterprise Partnership.

Consultees:

Background Documents: Results of Air Quality Action Plan 4 (AQAP4)
Consultation

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 21/05/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received for Annual Review of Traffic Regulation Order Requests

Description: Purpose of the Report: Consider the representations received following the advertisement of the Annual Review of Traffic Regulation Order proposals.

Executive Member will be asked to consider the representations received from residents and to approve the officer recommendations within the report.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Holgate Ward; Huntington and New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Rural West York Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Geoff Holmes, Traffic Projects Officer

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The items proposed following approval at a public decision session with the Executive Member were advertised on 10th November to 1st December 2023. The proposals were advertised in the York Press, locally on street with Notice of Proposals and letter drops to adjacent properties. Ward Councillors and Parish Councils were also notified of all proposals.

Consultees: Residents, local Ward Councillors and Parish Councils.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/06/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme outturn

Description: Purpose of report: To provide members with the outturn position on the capital programme.

Members will be asked: To note the outturn, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 03/06/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance outturn

Description: Purpose of report: To provide members with the year-end position on both finance and performance.

Wards Affected: Members will be asked: To note the report.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 03/06/24
Debbie Mitchell

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Debbie Mitchell, Chief Finance Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 4 Prudential Indicators

Description: Purpose of report: To provide members with an update on the treasury management position.

Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 03/06/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 4 Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/06/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management 23/24 outturn

Description: Purpose of report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 03/06/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management 23/24 outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 18/07/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Welfare Benefit & Financial Inclusion Outturn report 2023/24

Description: Purpose of Report: This paper provides information on the welfare benefit and financial inclusion work undertaken across 2023/24 to support our residents.

The Executive Member will be asked to: Comment on the work undertaken and note the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A - This is an outturn report

Consultees: Only participant's in the work delivered

Consultees:

Background Documents:

Welfare Benefit

Annex A - YFAS Statistics.docx

Appendix B - Food and Fuel Vouchers.docx

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24